

DCF Credentialing Chronicle

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Fatherhood Matters Initiative:

Dads Matter Too!

Father Inclusive Program Improvement Planning

In 2008, the DCF began efforts to plan, develop and implement strategies for supporting the Department's work with fathers and their families.

The goal of the initiative is to promote father effective practices and includes strategies for raising awareness, developing and maintaining a birth father specific service array, and creating forums for dialogue to incorporate various stakeholder perspectives. This effort includes a focus on incarcerated fathers with children in care as well as services designed to enhance the parenting and self-sufficiency skills of adolescent fathers in the Juvenile Justice and Child Welfare systems. As the fatherhood field evolves with new and promising family centered programs, services and initiatives on the horizon, DCF will continue to integrate best practices, and form partnerships with key stakeholders including birth parents, community providers, and organizations in an effort to promote the safety, permanency, and well-being for the children and families of Connecticut.

For more information about this program, please visit:

www.ct.gov/fatherhood

17th Annual New England Fathering Conference

<http://www.ct.gov/fatherhood/cwp/view.asp?Q=568500&A=4122>

RESOURCE:

http://www.ct.gov/dcf/lib/dcf/regions/region_1/pdf/2014_fi_directory_final_03272014_%282%29.pdf

Thinking of Moving? Changed Phone numbers?

New Fax Line? Expanding Services?

Updating Current Staff Listing?



**As an approved DCF Provider you are required to notify ABH if there is a change in your Provider Status.
See Page 7 for a copy of the Provider Information Change Form**

Prevent Underage Drinking & Substance Abuse

With a focus on Connecticut's youth, we understand that there are obstacles young people will have to overcome. Our goal is to provide communities, parents and educators with the best resources to reduce the impact of substance abuse, empower young people to live successful lives, and encourage communities to reflect positive lifestyles. From underage drinking to illicit drug use, studies are showing that kids are abusing substances at concerning rates.

We know that:

- Connecticut's youth drink at rates 26-28% higher than their peers nationally.
- Almost 1 in 5 high school students in the state report using marijuana at least once in their life.
- Painkillers and prescription drugs have been misused by 10% of Connecticut teens.
- Law enforcement and concerned adults struggle to address the availability of new synthetic drugs in their communities.

So, what can you do to prevent substance abuse among youth in your community? Where can schools and law enforcement turn for prevention strategies and the latest research? Finally, how can you prevent a child from getting involved in drugs or alcohol? You will find emerging research and trends in our **Resources** page, best practices in the field, specialized training topics, and parent tips, all designed to support a comprehensive, evidence-based prevention approach to promote healthy and successful youth development, while reducing underage drinking and substance abuse overall. In addition, we can connect concerned adults to resources if you suspect a child has a problem.

Marijuana — legal or otherwise — is a hot topic. It's more important than ever for parents to protect their kids' health and development by addressing this issue early and often. Your teens are likely asking you some tough questions and challenging you on the topic of marijuana. View the **Marijuana Talk Toolkit** for advice from top experts in health and parenting to help you talk with your teen.

Marijuana Talk Toolkit:

<http://www.preventionworksct.org/resources/publications.html>

Resource Page:

<http://www.preventionworksct.org/what/substance-abuse/>

Mentoring assures a young person that there is someone who cares about them.

For more information, please visit:
<http://www.preventionworksct.org/>



Youth in Action!

Engaging Youth as Leaders in Tobacco Control Policy

**Wednesday, October 14, 2015
8:30 AM – 1:00 PM**

**Central Connecticut State University
Institute of Technology and Business Development
185 Main Street
New Britain, Connecticut**

This free workshop will give participants a better understanding of engaging and supporting youth as effective tobacco control policy advocates and leaders.

Presentations will include a snapshot of tobacco use among CT youth, highlights of new research on youth tobacco issues in CT, strategies for keeping youth engaged, supporting them to effectively use their strengths for tobacco control advocacy, and involving youth who use or are at risk of using tobacco.

Registration is now open through TRAIN-CT

To register go to www.ct.train.org and follow the directions to create a student account, then register for course ID# 1059116

Registration deadline: October 7, 2015

If you have questions please contact Marian or Katie at 860-509-8251



Sponsored by the CT Department of Public Health Tobacco Control Program

Supervision Guidelines

Supervision guidelines describe the organization's commitment to clinical supervision, working terms, principles of supervision at that organization, and required documentation of clinical sessions and clinical supervision.

Therapists who take on the role of supervisor incur considerable responsibility. In assuming this responsibility, therapists need to be informed and knowledgeable about what this role entails.

Laws and Regulations

Regularly get updated licensing laws and regulations that govern the professionals for whom you will be providing supervision and carefully review the pertinent sections that address supervision issues. Regardless of licensee, you may from time to time provide supervision for aspiring clinical social workers or psychologists. When these situations occur, you need to be knowledgeable about the laws and regulations for other professions as well as your own.

Responsibilities of the Supervisor

- Ensure that the supervisee works within his/her scope of practice.
- Ensure that the supervisee works within his/her scope of competence.
- Ensure that the supervisee provides services in compliance with the law.
- Ensure that the supervisee provides services in compliance with the ethical standards of his/her profession.
- Ensure that the work setting that the supervisee is in is appropriate.
- Ensure that the supervisee signs the mandatory statement acknowledging his/her child abuse reporting duties.
- Monitor and evaluate decisions of the supervisee.
- Review client/patient record.
- Provide some-left to your discretion-direct observation by one-way mirror, videotape, audiotape, as deemed appropriate by the supervisor.
- Develop a plan with your supervisee to address emergencies.
- Sign the log of hours on a weekly basis.

Good Things to Do

Impress upon your supervisee that personal relationships with clients/families will not be condoned. Impress upon your supervisee the need to maintain the confidences of clients. Inform the supervisee that client files are not to be removed from the office - if permissible, photocopies of records may be removed as long as properly safeguarded.

Individual supervision means one supervisor and one person being supervised. As regulation specifies, supervision is to be "one-on-one, individual, face-to-face."

Reminders

A supervisor may not supervise a spouse, relative or domestic partner.

The supervisor may not supervise anyone with whom he or she has a personal or business relationship.

The supervisor may not do therapy with his/her supervisee, and may not supervise anyone who has previously been his/her client.

SUPERVISION CONTRACTS / SUPERVISORY AGREEMENT TEMPLATE

This agreement defines a relationship of supervision between:

Supervisor:

Name: _____

Address: _____

And

Supervisee:

Name: _____

Address: _____

OUTLINE OF LOGISTICS:

Supervisor's Qualifications:

- Title/date of credentials/licensure.
- Formal supervisory training and credentials.
- Years providing supervision.
- Current supervisory responsibilities.

Nature of Supervision:

- Frequency/Length of Time
- Method and Format of Supervision
- Documentation of Supervision

Site(s) of Supervision:

-

Confidentiality:

-



Provider Information Change Form

Any change in status must be reported in writing to ABH within thirty days.

PROVIDER NAME: _____

Type of Change (check the appropriate box)

- Change of physical address, telephone, and/or fax number
- Change of billing/mailling address, telephone, and/or fax number
- Change/add secondary address, telephone, and/or fax number
- Change of provider status (e.g., moved out of area, specialist,)
- Staff no longer with organization – remove from roster

Staff Name: _____

Other: _____

Comments:

Physical Address

Street Address:

City:

State:

Zip Code:

Telephone: ()

Fax Number: ()

Email:

Accounting/Mailing Address —All providers who make changes to the Accounting/Mailing address must submit a copy of the W-9 Form along with this form.

Street Address:

City:

State:

Zip Code:

Telephone: ()

Fax Number: ()

Email:

Secondary Address

Street Address:

City:

State:

Zip Code:

Telephone: ()

Fax Number: ()

Email:

Mail or fax the completed form to:

Advanced Behavioral Health
 ATTN: DCF Credentialing Department
 213 Court St. Middletown, CT 06457
 Fax 860-638-5302

Any change in status must be reported in writing to ABH within thirty days.

Download this form from the Application Supplements section of our website at
http://www.abhct.com/News_Resources/DCF_Credentialing/

Monitoring and Review Process

The Provider agrees to allow access to the Department for purposes of monitoring and review. This access includes but is not limited to client records, fiscal records, staffing records, policy and procedural manuals, facilities, staff, and children in care of the Department. The Department will conduct quality reviews, which may include site-based quality review visits. To download the Provider Review Tool, click on the link below:

http://www.abhct.com/Customer-Content/WWW/CMS/files/DCF_Cred/DCF_Credentialed_Provider_Review_Tool_8_18_15.pdf



Joette Katz
Commissioner

DEPARTMENT of CHILDREN and FAMILIES
Making a Difference for Children, Families and Communities



Dannel P. Malloy
Governor

October 5, 2015

To: All Credentialed Providers

The Department of Children and Families Licensing Unit recently joined with the Credentialing Unit to assist in conducting site visits.

The site visit protocol has been enhanced with the development of a tool that will be used as a guide by team members during the visit. A copy of that tool is attached.

Site visits will be scheduled well in advance of the meeting, at which time details of the visit will be shared.

The team will begin the process by first visiting those agencies that provide Therapeutic Support Services, although the review will include all credentialed services offered by the agency.

We look forward to the opportunity to meet you and your staff.

Sincerely,

Ann H. Adams, LMSW
Director of Credentialing

Jim McPherson
Program Manager
Licensing Unit

STATE OF CONNECTICUT
www.ct.gov/dcf
An Equal Opportunity Employer

Provider Resources

Credentialing Specialists:

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Director,

Credentialing & DCF Services

Sarah Tkacs

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www.abhct.com

Credentialed Provider Meeting

If you are a currently approved DCF Provider, you will receive an email invite with an option to register online for the next meeting.

Visit www.abhct.com for the latest information on DCF Credentialing.



Friday

December 18, 2015

DCF Mandated Reporter Training: **REQUIRED**

DCF will provide Mandated Reporter Training for any provider in the state.



Mandated reporters are required to report or cause a report to be made when, in the ordinary course of their employment or profession, they have reasonable cause to suspect or believe that a child under the age of 18 has been abused, neglected or is placed in imminent risk of serious harm. (Connecticut General Statutes §17a-101a)

Mandated Reporter Training Online - *Once completed, the certificate of completion is to be stored in the staff's personnel file.*

DCF is happy to announce that Mandated Reporter Training is now available **ONLINE** for school employees and community providers. Please use the link in the section below that corresponds to your agency, organization, or facility to register for and view the video.

Please click on the link below to register and access the training videos:
http://www.dir.ct.gov/dcf/TA/MRT_video_form.aspx

Learn **What Mandated Reporters Need to Know:**

<http://www.ct.gov/dcf/cwp/view.asp?a=2556&Q=314384>

For more information please visit:

<http://www.ct.gov/dcf/cwp/view.asp?a=3483&Q=413540>

Become a Mentor: Upcoming Training & Events

Mentoring assures a young person that there is someone who cares about them.

For more information, please visit:

<http://www.preventionworksct.org/what/trainings-events/training.html>

