



STATE OF CONNECTICUT
DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
A Healthcare Service Agency

M. JODI RELL
GOVERNOR

THOMAS A. KIRK, JR., PH.D.
COMMISSIONER

ACCESS TO RECOVERY II
PROVIDER ALERT

March 5, 2008

SUBJECT: Six Month Follow-Up GPRA Interview

EFFECTIVE DATE: Immediately

The federal Substance Abuse and Mental Health Services Administration (SAMHSA) requires a six month post intake GPRA interview for all ATR clients. The minimum rate of compliance for the six month interview is 80%. In an effort to remain compliant with the federal guidelines of the grant, DMHAS is taking the following steps that are effective immediately.

1. DMHAS has modified the Client Contact Form which is attached to this alert. The modified Client Contact Form is required for all authorized, pending, and future clients.
2. Providers must list **at least three** separate contacts on page two of the Client Contact Form. These can not include the portal contact. You must provide the names addresses and phone contact information.
3. Providers must complete this contact form for all authorized ATR clients and fax it to ABH by March 21, 2008. Please fax the Client Contact Form to **866-580-4322**.
4. The modified Client Contact Form is required for all new ATR clients. Providers should fax the form to ABH with the other ATR material during the registration/authorization process for new clients.
5. The ATR web-based system will be updated to include the modified Client Contact Form. Once the contact form has been added to the web-based system, providers will be able to complete the form on line.
6. DMHAS has received permission from SAMHSA to conduct the six month follow-up interview telephonically if providers use the approved verification form which is attached to this alert. Telephonic follow-up interviews cannot be conducted unless the SAMHSA approved verification form is completed. You should not conduct a follow up interview if the data supplied does not match that in the client's record. The ATR web-based system will be updated to include the verification form. Once the verification form has been added to the web-based system, providers will be able to complete the form on line. Until the ATR web-based system has been updated, please fax the completed verification form to ABH after conducting the telephonic interview.

Important Attachments:

- A. Client Contact Form (revised February 29, 2008)
- B. Telephonic Verification Form

Additional questions may be addressed to Bill Halsey at 860-418-6747 or at William.Halsey@po.state.ct.us.

(AC 860) 418-7000
410 Capitol Avenue, P.O. Box 341431 ♦ Hartford, Connecticut 06134
www.dmhas.state.ct.us
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